

Provider Chart Submission Guidelines

Moda Health Plans

Submitting Charts for Gap Closure

- To close clinical quality gaps, providers can email a request to submit chart notes to:
 - HEDIS@modahealth.com
 - a response will be sent for next steps and to answer any questions you may have
- **Submitted charts will be reviewed and coded by the HEDIS team**
 - gap closure results should show in provider reporting within 2 months or sooner, depending on time of submission
 - team will reach out with any follow-up or corrections needed
 - charts must be closed and signed by provider
 - charts must show member's full name and date of birth, as well as date of chart/procedure/test result
 - If date of birth is not on the member's chart, please include snapshot/face sheet showing member demographics

Chart Submission Guidelines

For a chart to be included in gap care closure, the following guidelines must be followed per HEDIS measure and present in chart:

Gap Closure Requirements:

Breast Cancer Screening	Evidence of Bilateral Mammogram: Any time in the measurement year or on or before October 1, two years prior to measurement year
Cervical Cancer Screening	Evidence of the following: Patients 21-64 years of age: Cervical cytology (PAP) performed within the last 3 years Patients 30-64 years of age: Cervical high-risk human papillomavirus testing performed within the last 5 years- High Risk HPV testing must be done on or after the patient's 30 th birthday.
Child and Adolescent Well-Care Visit	Evidence of Well-Care Visit within the measurement year
Colorectal Cancer Screening	Evidence of the following: Colonoscopy: Current year or 9 years prior- Chart can indicate procedure year only for colonoscopies FIT DNA (Cologuard): Current year or 2 years prior. FIT/FOBT: Current year only
Controlling Blood Pressure	Evidence of Blood Pressure Reading: Most recent reading of current year is adequately controlled (under 140/90 mm Hg)
Eye Exam for Diabetes	Evidence of Retinal Eye Exam: By an eye care professional in the measurement year or the year prior for negative diabetic retinopathy results. Must show provider's qualifications on chart (MD, DO, OD) and the eye clinic they work at.
Glycemic Status for Diabetics	Evidence of HbA1c Result: Most recent reading of current year is either under 8.0% or between 8.0 and 8.9%
Childhood and Adolescent Immunizations	Evidence of immunization: Immunization records showing date of administrations- can be immunization list or notations in charts

Chart Submission Guidelines- Exclusions

For a patient to be excluded from a measure, the following guidelines must be followed:

Exclusion Requirements:

Breast Cancer Screening	Evidence of Bilateral Mastectomy any time in patient’s history
Colorectal Cancer Screening	Evidence of Total Colectomy any time in patient’s history
Cervical Cancer Screening	Evidence of Total Hysterectomy any time in patient’s history (must indicate total, complete, vaginal, TAH, etc. and/or show evidence that cervix was removed) Evidence that patient does not have a cervix, either from birth or acquired
Statin Use for Diabetes and/or Cardiovascular Disease	Evidence of Myalgia, Myopathy, and/or Myositis notated on a chart written in measurement year
Patient Deceased	Evidence of date of death within chart or demographics sheet

Value-Based Payment (VBP) Data Sharing

Providers must share member-level clinical data with Moda to be eligible for any VBP payments:

➔ For 2025, all providers with at least 3,000 attributed members (as of November 15, 2024)

➔ For 2026, all providers with at least 2,000 attributed members (as of November 15, 2025)

➔ For 2027, all providers with at least 1,500 (TBD) attributed members (as of November 15, 2026)

- Clinical data must be shared via Moda’s Provider Data Exchange, or via some other approved method
- Submission of chart notes alone for specific members does not constitute compliance with this requirement
- Chart notes will be used by Moda for the purpose of determining whether a provider hit quality targets; for example:
 - Chart notes that document that the member should be excluded from the denominator of a measure
 - Chart notes that document that the member should be included in the numerator of a measure